

Sheriff's Office county of tulare agenda item

BOARD OF SUPERVISORS

KUYLER CROCKER District One

PETE VANDER POEL District Two

AMY SHUKLIAN District Three

EDDIE VALERO District Four

DENNIS TOWNSEND District Five

AGENDA DATE: September 22, 2020

| Scheduled Public Hearing w/Clerk Published Notice Required Advertised Published Notice Meet & Confer Required Electronic file(s) has been sent Budget Transfer (Aud 308) attached Personnel Resolution attached Agreements are attached and signature | Yes Yes Yes Yes Yes Yes Iine Yes | N/A ⊠ N/A ⊠ N/A ⊠ N/A ⊠ N/A ⊠ N/A □ N/A □ N/A ⊠ N/A ⊠ N/A ⊠ N/A ⊠ |
|--|---|---|
| CONTACT PERSON: Ed Lardner, Grant Spec | cialis | ist PHONE: (559) 802-9462 |

<u>SUBJECT</u>: Approve the Capital Asset purchase of two vehicles for the Sheriff's Civil Unit

REQUEST(S):

That the Board of Supervisors:

- Approve the capital asset purchase of two vehicles to support the day-to-day operations of the Tulare County Sheriff's Office Civil Unit, in an amount not to exceed \$90,000; and
- 2. Authorize the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Tulare County Sheriff's Office is requesting Board approval to purchase two new 2020 Ford Explorers, to be used by the Sheriff's Civil Unit (CU). The CU is staffed with two full time deputies and one full time sergeant. The two vehicles will be housed and assigned for primary use by the CU in Visalia. The vehicles will be used by Sheriff's staff to serve subpoena's and other CU legal documents throughout the County, deliver critical or time sensitive Sheriff's documents to the Courts or other locations as needed, and other duties as assigned.

In 2013 two vehicles were purchased and outfitted for the two assigned CU deputies. This new request is to replace both of the vehicles as both have reached the end of their life cycle as each had well over 150,000 miles. Both vehicles were recently removed from the CU due to their mileage and the cost effectiveness of the vehicles continued maintenance costs. Due to the critical nature of the CU and their ongoing responsibilities, the CU is borrowing vehicles from other Sheriff's

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units when available, until replacement vehicles are obtained.

FISCAL IMPACT/FINANCING:

The combined cost of the two vehicles will not exceed \$90,000. There will be no additional net County cost for the purchase of the aforementioned assets as the \$90,000 will come from the Sheriff's Civil Trust Fund 502. The vehicle quote is \$41,054 per vehicle, combined total for two vehicles is \$82,108, with a contingency of \$7,892 to allow for any unforeseen costs.

To purchase the two vehicles, the attached AUD 308 is requesting to increase the following expenditure line 001-240-2145-8342 and the following revenue line 001-240-2145-9294 by \$90,000.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the continuous improvement in organizational effectiveness. The purchase of the two vehicles will allow our staff work more efficiently without having to delay services or look for alternative transportation.

ADMINISTRATIVE SIGN-OFF:

a. S. Cher; Lehner, FOR

Mike Boudreaux Sheriff-Coroner

cc: County Administrative Office

Attachment A – Vehicle quote Attachment B – AUD 308

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF APPROVE THE CAPITAL ASSET PURCHASE OF TWO VEHICLES FOR THE SHERIFF'S CIVIL UNIT

Resolution No. _____ Agreement No. _____

| UPON MOTION OF SUPERVISO | R | , | SECONDED | | BY |
|--------------------------------|------------------|-------|----------|------|----|
| SUPERVISOR | , THE FOLLOWING | WAS | ADOPTED | BY T | HE |
| BOARD OF SUPERVISORS, AT AN OF | FICIAL MEETING H | ELD _ | | _ | |

____, BY THE FOLLOWING VOTE:

AYES: NOES: ABSTAIN: ABSENT:

> ATTEST: JASON T. BRITT COUNTY ADMINISTRATIVE OFFICER/ CLERK, BOARD OF SUPERVISORS

BY:

Deputy Clerk

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- 1. Approved the capital asset purchase of two vehicles to support the day-to-day operations of the Tulare County Sheriff's Office Civil Unit, in an amount not to exceed \$90,000; and
- 2. Authorized the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).



TULARE ADMIN 2020 EXPLORER XLT 202A STOCK #: 1458885 SALESPERSON: CHANCE GERNHARDT 8/18/2020 3:01 PM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Cash Deal Structure

| Market Value | 44,100.00 | | | |
|----------------------|-----------|--|--|--|
| Discount Savings | -6,120.00 | | | |
| Vehicle Price | 37,980.00 | | | |
| Document Prep Fee | 85.00 | | | |
| License / Title | 30.00 | | | |
| Tire/Battery/VTR Fee | 8.75 | | | |
| Sales Tax | 2,950.04 | | | |
| Due On Delivery | 41,053.79 | | | |
| Tax: 7.75% TAX | 7.75 % | | | |

On Approved Credit - APR and Payment may vary based upon Credit History, Down Payment and Lender Approval. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: 7.75% Tax

County of Tulare — Auditor Controller Budget Adjustment Form

| | | | | | | | | | | 1:29 PM |
|--|------------|------------|---------------------------------------|---------------------------|----------------------|---------------|--|-----------------------|---------------------------|--------------------|
| 09/08/20 | | | | | | | 3/21 | | 2021 | |
| Date | | | | | Document ID Number | | | Accounting Period | | Budget Fiscal Year |
| | | | Tul | are Cou | nty Sheriff's Office | Alfredo Parra | 802-9457 | | | |
| | | 1 | | | | Ager | ncy Name | Contact Person | Phone | Extension |
| Action** A,C,D | Fund | Dept | Appr # | | | | LEVEL 1 Finish Here | Current Amount | Revised Amount | Inc / Dec Amt |
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| Action** | Fund | Dept | Appr # | Unit | Object | Rev | Need Not Equal Zero | 82,637 Current Amt | 172,637 Revised Amount | Inc / Dec Amt |
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| A | 001 | 240 | 240CAP | 2145 | 8342 | | | | 50,000 | 50,000 |
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| Line To | | | | | | | Must Equal Zero | \$ 40,400 | \$ 220,400 | \$ - |
| | | rent budg | 502 will of Cheir | al asset p ffset the c | ourchase of the | of two ne | ew vehicles for the She asset purchase. There | is no net County | cost. | nation Trust Fund |
| <u></u> | | Affected | Dept Head S | signature | | | Other A | ffected Dept Hea | la Signature | |
| Checked By: County Executive Office Action: No. Date: | | | | | | | Entered By: Date: | | | |
| () Approved () Disapproved | | | | | | | - | Distribution: | uditor | |
| Ву: | | | | | | | | | | |
| Board o | f Supervis | | | a case and sub- | Date: | | | | | |
| | | | , C=Change, oudget is adjus | | | 94XX ac | count budget must be adj | usted in the billing | agency, except for | ISFs |
| * Whene | ver a 95XX | account b | oudget is adjus | ted, a corr | responding | 96XX ac | count budget must be adj | usted in the billing | agency, and vice v | ersa |