



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 22, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462

SUBJECT: Approve the Capital Asset purchase of two vehicles for the Sheriff's Civil Unit

REQUEST(S):

That the Board of Supervisors:

1. Approve the capital asset purchase of two vehicles to support the day-to-day operations of the Tulare County Sheriff's Office Civil Unit, in an amount not to exceed \$90,000; and
2. Authorize the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Tulare County Sheriff's Office is requesting Board approval to purchase two new 2020 Ford Explorers, to be used by the Sheriff's Civil Unit (CU). The CU is staffed with two full time deputies and one full time sergeant. The two vehicles will be housed and assigned for primary use by the CU in Visalia. The vehicles will be used by Sheriff's staff to serve subpoena's and other CU legal documents throughout the County, deliver critical or time sensitive Sheriff's documents to the Courts or other locations as needed, and other duties as assigned.

In 2013 two vehicles were purchased and outfitted for the two assigned CU deputies. This new request is to replace both of the vehicles as both have reached the end of their life cycle as each had well over 150,000 miles. Both vehicles were recently removed from the CU due to their mileage and the cost effectiveness of the vehicles continued maintenance costs. Due to the critical nature of the CU and their ongoing responsibilities, the CU is borrowing vehicles from other Sheriff's

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units when available, until replacement vehicles are obtained.

FISCAL IMPACT/FINANCING:

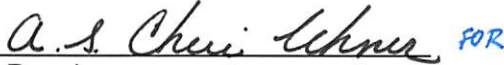
The combined cost of the two vehicles will not exceed \$90,000. There will be no additional net County cost for the purchase of the aforementioned assets as the \$90,000 will come from the Sheriff's Civil Trust Fund 502. The vehicle quote is \$41,054 per vehicle, combined total for two vehicles is \$82,108, with a contingency of \$7,892 to allow for any unforeseen costs.

To purchase the two vehicles, the attached AUD 308 is requesting to increase the following expenditure line 001-240-2145-8342 and the following revenue line 001-240-2145-9294 by \$90,000.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the continuous improvement in organizational effectiveness. The purchase of the two vehicles will allow our staff work more efficiently without having to delay services or look for alternative transportation.

ADMINISTRATIVE SIGN-OFF:


Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

Attachment A – Vehicle quote
Attachment B – AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE THE
CAPITAL ASSET PURCHASE OF TWO
VEHICLES FOR THE SHERIFF'S CIVIL
UNIT**

)
) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the capital asset purchase of two vehicles to support the day-to-day operations of the Tulare County Sheriff's Office Civil Unit, in an amount not to exceed \$90,000; and
2. Authorized the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).



**MONARCH
FORD**



**TULARE ADMIN
2020 EXPLORER XLT 202A
STOCK #: 1458885
SALESPERSON: CHANCE GERNHARDT
8/18/2020 3:01 PM**

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Cash Deal Structure

Market Value	44,100.00
Discount Savings	-6,120.00
Vehicle Price	37,980.00
Document Prep Fee	85.00
License / Title	30.00
Tire/Battery/VTR Fee	8.75
Sales Tax	2,950.04

Due On Delivery	41,053.79
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Tax: 7.75% TAX	7.75 %
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On Approved Credit - APR and Payment may vary based upon Credit History, Down Payment and Lender Approval. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: 7.75% Tax

